

# *Conformity with Technical Specifications*

Item	Specification	Statement of Compliance
1	<p><b>SCOPE OF SERVICES</b></p> <p><b>A. ENTERTAINMENT</b></p> <p>Date : March 11, 2019 / 7:30-10:30pm            Venue: Radisson Blu Hotel Ballroom            Show: Throughout the evening            Preferred performers: TNT Boys,            Silk Dance Group based in Cebu and            Sinulog Dancers  <i>Note: In case of unavailability of the            preferred performers, bidder may submit            their proposal subject to approval of the            DOT end-user.</i>            After the program: Full band based in            Cebu and 10 Dance Instructors</p> <p><b>B. PROGRAM</b></p> <p>1. Manage and implement the program            for during the Networking Dinner, to            include:</p> <p>a. Program flow/detailed scenario/script            based on the approved program            b. Talents' briefing and coordination of            talents' technical rehearsals            c. Professionals /talents, to include:</p>	<p><b>Statement of Compliance</b></p> <p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test date, etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii).</p>

	<ul style="list-style-type: none"> <li>- Voice-Over Talent</li> <li>- Master of Ceremonies</li> </ul> <p>d. Appropriate AV presentations/title cards for speakers/sessions  Note: The organizers will have a separate program for the Marketing Awards (details to follow)</p> <p>2. Provide the following physical and technical requirements for the Networking Dinner (to enhance what the hotel venue will provide) and oversee their set-up and operation in coordination with the technical provider in the event venues, including, but not limited to:</p> <ul style="list-style-type: none"> <li>a. Sound System (speakers, microphones, etc.) Lighting equipment and special effects</li> <li>b. LED projectors and screens</li> <li>c. LED screen, backdrop, set design</li> <li>d. Costumes of entertainers and necessary props</li> <li>e. Stage and over-all venue décor/execution and set-up  Theme: The Best of Cebu Islands</li> <li>f. Production of themed invitations for the Networking Dinner</li> <li>g. Close circuit camera (1 set) and a dedicated camera/s for documentation purposes</li> <li>h. Signage, Banners and Tarpaulins around the venue  -Design, production and installation to be handled by the Production House.  -Coordination with the hotel to be handled by the Production House.</li> <li>i. Form a lean Production Team to oversee the light, sound, special effects, audiovisual and other physical and technical requirements, stage design, blocking, etc.: <ul style="list-style-type: none"> <li>- Director</li> <li>- Production/Stage Manager</li> <li>- Script Writer</li> <li>- Venue/stage designer</li> <li>- Technical (light and sound) Director</li> <li>- Videographer</li> </ul> </li> </ul> <p>3. Oversee and coordinate rehearsals of performers and present a final dry-run and technical dress rehearsal at least 3 days before the event</p>	
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4. Document in video all presentations during the Networking Dinner

**ELIGIBILITY REQUIREMENTS:**

1. Must be Filipino owned, operated and legally registered Production House under Philippine laws;
2. Must be accredited with the Philippine Government Electronic Procurement System (PHILGEPS);
3. Production House must have minimum of 3 years experience in organizing large-scale events and world-class entertainment productions featuring Filipino artists and talents; must submit list of large-scale local events handled in the past and list of current ongoing/forthcoming projects;

**TECHNICAL SPECIFICATIONS**

1. Must have expertise in the conceptualization and in the direction of performances in all fields of performing arts to include theater, dance, music, etc.;
2. Must have demonstrably good reputation in the field of corporate launches/events utilizing both entertainment and arts management components;
3. Must have the necessary skills and manpower support to implement the project;
4. Must have a wide network of talent contacts and should be able to negotiate preferential rates and terms;
6. Must submit design, concepts, storyboard with their proposal/presentation

**ELIGIBILITY DOCUMENTS**

1. Company Profile
2. PhilGEPS Registration Certificate
3. List of on-going and completed project for the past three (3) years

**CONTRACT OF SERVICE**

The financial proposal of the Production House should cover all expenditures of the production team to include:

1. Professional fees of performers and production crew
2. Site inspection visit, including transport, accommodations and F&B costs of the production team
3. Transport and hotel accommodations (if necessary) during event proper
4. Daily subsistence allowance of performers and production team
5. Transfers of performers and production team
6. Rehearsals

Approved Budget for the Contract (ABC): Two Million Pesos Only (**Php 2,000,000.00**), inclusive of all applicable taxes